

3.4.1: The institution ensures implementation of its stated code of ethics for research

Response:

The institution has a stated code of ethics for research which is published on the website. [Link](#)
The institutional Research Advisory and Ethics committee (RAEC) ensures the implementation of code of ethics through developing the standard operating procedures for research activities.

1. Inclusion of research ethics in the research methodology course work:

Research supervisor's role and responsibility is crucial in implementing the code of ethics. As per University of Mumbai Circular No. Exam/Thesis Univ/VCD947 of 2018, minimum standards and procedures for the award of Ph.D. degrees, research ethics is included in the research methodology course work of PhD scholars.

[Link to guidelines for PhD Coursework](#)

[Link to inclusion of research ethics in Ph.D. course work](#)

2. Presence of institutional ethics committee (Animal, Chemical, Bio-ethics etc.)

The institute has an in-house Research Advisory and Ethics committee which is instrumental in implementing the research policy and the code of ethics. As per the institutional code of ethics, research involving animals, human volunteers, and infectious organisms is not permitted at the institute, due to lack of required facilities.

[Link to the minutes of the meeting and composition of the committee](#)

3. Plagiarism check through software:

The Research Advisory and Ethics committee ensures implementation of zero tolerance policy for research publications and proposals. It is mandatory for the researchers to subject their manuscripts through a standard plagiarism check software (either provided by the University of Mumbai for the registered PhD scholars or Urkund subscription provided by our sister institute, SIES Graduate School of Technology, Nerul)

[Link for supporting document](#)

4. Research Advisory Committee:

The research advisory committee (RAC) is constituted every year and its composition revised periodically. In 2022-23 the RAC was transformed into Research Advisory and Ethics Committee

[Link to the minutes of the meeting and composition of the committee](#)

Principal

College seal